**North Liberty Town Council Minutes – April 4, 2022**

The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. The Pledge of Allegiance was recited, and Ben Webb gave the Invocation. President Randy Lemert called the meeting to order at 6:00 P.M.

Town Council Members Tom England, Will Groves, Jr., and Gerry Brown, Utilities Manager Skip Davidson, Town Attorney Marcel Lebbin, Town Marshal Matt Wilber, and Vicki Kitchen Clerk-Treasurer were in attendance. There were three citizens in attendance. There was no representation from the press.

The consent agenda was presented for approval. Will Groves, Jr. made a motion to approve the consent agenda with the Town Council Minutes for March 7, 2022, Tree Board Minutes February 24, 2022, Park Minutes November 30, 2021, and January 20, 2022, and the vouchers as presented. Gerry Brown seconded the motion. All voted to approve.

Randy Figg, St. Joseph County Council, introduced himself. He stated he would be attending our meetings a couple times a year.

Randy Lemert opened the public hearing to Re-Establish Cumulative Capital Development Fund. Vicki Kitchen explained that we were bringing the tax rate back to the maximum of .05 as recommended by Baker Tilly. Gerry Brown made a motion to approve Ordinance #2022-03. Tom England seconded the motion. All voted to approve. The public hearing was closed.

Town Marshal Matt Wilber reported Deputy Marshal Eric Kelly and Deputy Marshal Gilbert Torres are at Instructor School for a week at Indiana Law Enforcement Academy. Former North Liberty Police Reserve Marques Bradford is being sworn in as a St. Joseph County Police Officer. A copy of the March Police Report is filed with the minutes.

Skip Davidson stated the town attorney, clerk treasurer and himself met with Republic Services about sludge removal and other service issues. Republic provided a sludge contract amendment for overage charges over ten tons. Randy Lemert signed the contract amendment. A copy is filed with the minutes.

Skip Davidson presented a construction inspection work order for $39,950.00 for Shamrock Run. Discussion followed. Will Groves, Jr. made a motion to approve the DLZ work order for $39,950.00. Ben Webb seconded the motion. All voted to approve.

Skip Davidson and Vicki Kitchen had a Zoom call with Ryan Clark from Lochmueller Group for the St. Joseph County Broadband Installation Project. The map with an alternative route was presented to the North Liberty Town Council.

The lots in Shamrock Run were discussed since the installation of the infrastructure construction begins next week. Discussion of finding a developer or selling individual lots was discussed. Tom England and Ben Webb will work on marketing Shamrock Run lots to developers.

Ben Webb met with the department heads and clerk treasurer on March 10, 2022, at 8:30 A.M. regarding the Employee PTO and Holiday Schedule. He is compiling the information and will be preparing a spreadsheet.

Baker Tilly submitted their analysis of tax abatement for Single Source Medical LLC. The Town has not had time to review in detail the tax abatement analysis prior to this meeting. This will be discussed at the work session.

The Liberty Township Fire Territory documents are being accumulated and will be recorded, advertised, and sent to the Department of Local Government Finance for their review by their attorney.

Jeff Schaffer gave a brief update on the Preliminary Engineering Report being submitted to the State of Indiana regarding utilities with Potato Creek State Park and to the Town of North Liberty. Will Groves, Jr. made a motion to approve Resolution #2022-04 Wastewater State Revolving Fund Loan Program Authorized Representative and Resolution #2022-05 Water State Revolving Fund Loan Program Authorized Representative Randy Lemert, Town Council President. Ben Webb seconded the motion. All voted to approve. The draft PER will be available in the clerk-treasurer’s office for public review. The public hearing of the PER will be advertised for the April 18, 2022, work session. After the public hearing there will be a revision draft and then a state draft, prior to detail design. Currently the Inn at Potato Creek is for 120 rooms, a banquet facility for 350, and a breakfast area for 150, with a possible lunch service.

The Comprehensive and Park Plan public input sessions will be April 5th virtually and April 6, 2022, in person.

The Abonmarche On-Call contract was tabled. Town Attorney Marcel Lebbin had not been able to review with the Liberty Township Fire Territory time constraints.

There were not any North Liberty Community Building items for discussion.

The 4th of July fireworks were discussed. Tom England made a motion for the $10,000.00 fireworks show. Ben Webb seconded the motion. All voted to approve.

There is no update on the utility study by Abonmarche.

The North Liberty Community Building parking was discussed.

Problem properties discussed were 135 N. Main Street and 108 W. Harrison Street.

With no further business before the North Liberty Town Council, Tom England made a motion to adjourn at 7:10 P.M. Gerry Brown seconded the motion. The vote was unanimous.

Signed:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attest:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vicki L. Kitchen, Clerk-Treasurer