

## **North Liberty Town Council Minutes – November 5, 2014**

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown called the meeting to order at 7:01 P.M. He led the Pledge of Allegiance. Matt Peterson gave the Invocation.

Will Groves, Jr., Brett Voreis, and Richard Warner Town Council Members, Attorney Marcellus Lebbin, Town Marshal Michael Sawdon, Utilities Manager Skip Davidson, Eric Walsh of Umbaugh and Vicki Kitchen Clerk-Treasurer were in attendance. There were six citizens present and no representation from the press.

Will Groves, Jr. made a motion to approve the consent agenda including October 15, 2014 Town Council Minutes, October 6, 2014 Park Board Minutes and vouchers. Matt Peterson seconded the motion. All voted to approve.

Gerry Brown opened the public hearing for the Gouker Alley Vacation. There were no comments from the public. Attorney Lebbin inquired if there was a mutual agreement for the parties sharing a driveway on East Center Street. Attorney Deborah Sullivan Brown stated both parties are aware and she wanted the alley closing completed before she drew up the mutual easement agreement. Will Groves, Jr. made a motion to adopt Ordinance #2014-08. Brett Voreis seconded the motion. All voted to approve. Vicki Kitchen will record Ordinance #2014-08.

Vaughn Eastburn asked if there has been any resolution in the stormwater runoff into his driveway and garage. Skip Davidson said they have shot elevations of the new construction work. DLZ is working on the best way to resolve the issue. Skip Davidson will contact Vaughn Eastburn.

Kevin McNeill asked about the possibility of closing the alley between 303 & 305 N. Main Street and the possibility of purchasing the property at 305 S. Main Street. The Town Council has not decided the use of 305 S. Main Street. It will be discussed at the November 19, 2014 meeting.

Eric Walsh introduced the proposed stormwater rates and the proposed water hydrant fees from property tax to user fees on the water bill. The public hearing will be November 19, 2014 at 7:00 P.M.

Skip Davidson reported that KC Tree will be in next week to remove the trees as requested.

Gerry Brown reported that Ben Walbert has rain coming into the building. Skip Davidson will check the property tomorrow.

Skip Davidson reported the ramp and storm drain by the Town Park have had several concerns. Once the erosion control is removed the drain will be secured.

Skip Davidson reported a Town Park security light is out. NLPD will get the clerk's office a pole number.

Town Marshal Michael Sawdon submitted the October Police Report via e-mail to the Town Council. A copy is filed with the minutes.

Town Marshal Michael Sawdon reported received a letter of appreciation from Walkerton Police Department for Deputy Marshal Wes Walls and Reserve Officer William Downey for the capture of a suspect in Walkerton.

Town Marshal Michael Sawdon said the haunted police station was a great success. Several area departments visited the department and complimented our police department on their hard work. The haunted house was busy. The NLPD received donations from R & B Car Company, Northern Electric, and SAPA for the haunted house. Town Marshal Michael Sawdon had a letter of appreciation for Stan Szymkowiak for his work on the haunted police station and the donation of Halloween flashlights. Gene's purchased \$100.00 worth of batteries for the Halloween flashlights for the children in the community. Town Marshal Michael Sawdon went to the North Liberty Elementary School and talked about Halloween safety and passed out 80 flashlights to the kindergarten classes. Will Groves, Jr. asked that all letter of appreciations are provided to the clerk-treasurer and placed in their personnel file.

Town Marshal Michael Sawdon said he would like to have the two hour parking downtown reinstated since there is three new business' opening in the next month. Skip Davidson stated that he has spoken with INDOT regarding the two hour parking and signage that was there prior to the OCRA Downtown Beautification Project. Skip Davidson is waiting on INDOT to contact him after they have researched to see if the regulation is still on the books.

Town Marshal Michael Sawdon reported on the problem properties: St. Joseph County Humane Society was out prior to tonight's meeting. The property owners have ten days to remove the chickens on Lafayette Street or the St. Joseph County Humane Society will remove the chickens. Town Marshal Sawdon is giving the Feitz family a little time to grieve the loss of the wife and mother. Jerry Hardman's building in the Industrial Park is moving very slow.

Vicki Kitchen gave an update on the grants. SRTS Phase I is nearly completed with the exception of Vaughn Eastburn's property rework. The INDOT walk through is to be Friday morning. SRTS Phase II we are waiting on a purchase order from INDOT. The Comprehensive Plan is being finalized and will be heard by St. Joseph County Area Plan Commission prior to being adopted by the Town of North Liberty. Tamarack Trail has received the purchase order so notice to proceed needs to be executed. Brett Voreis made a motion to issue the notice to proceed to DLZ. Matt Peterson seconded the motion. All voted to approve. .

Vicki Kitchen presented the \$3,000.00 amendment proposal for Kenna Consulting. The Davis Bacon wages with the SRF/OCRA wastewater project needs additional audit. A copy of their proposal is filed with the minutes. Attorney Peddycord has approved the document for signature. Gerry Brown executed the document.

Skip Davidson would like to recommend closing the stub Henry Street north of Center Street. Both parties would receive half of the 60X60 street. Discussion followed. The plat map was shown to the town council.

The Town Council has not received any invoices from the Liberty Township Trustee for repayment of the Indiana Brownsfield grant. The Town of North Liberty is waiting for engineering review of the site plan that was received on October 21, 2014. DLZ is waiting on some clarification from St. Joseph County. St. Joseph County Area Plan Commission has submitted their comments.

With no further business before the North Liberty Town Council, Richard Warner made a motion to adjourn at 7:40. Will Groves, Jr. seconded the motion. The vote was unanimous.

Vicki L. Kitchen, Clerk-Treasurer