**North Liberty Town Council Minutes – October 15, 2018**

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown led the Pledge of Allegiance and Matthew Peterson gave the Invocation. Gerry Brown called the meeting to order at 7:00 P.M.

Will Groves, Jr., Tom England, and Randy Lemert Council Members, Town Attorney Marcel Lebbin, Town Marshal Jim Andrews, and Vicki Kitchen Clerk-Treasurer were in attendance. Utilities Manager Skip Davidson was not present. There was one citizen present and four representatives from the trash companies and Solid Waste District of St. Joseph County.

Gerry Brown welcomed Marcel Lebbin back as the town attorney.

Will Groves, Jr. made a motion to approve the consent agenda which included October 1, 2018 Town Council Minutes and October 1, 2018 and October 8, 2018 Executive Session Minutes, 2018, September 10, 2018 Park Board Minutes, Fund Transfer Resolution #2018–16 and the vouchers were presented for approval. Randy Lemert seconded the motion. Gerry Brown stated the October 1, 2018 Minutes need to be amended. Will Groves, Jr. amended his motion to withdraw the October 1, 2018 Minutes. Randy Lemert seconded the motion. All voted to approve.

Randy Przybysz, Director of Solid Waste Management District of St. Joseph County, addressed the town council regarding the lack of communication in the past, will work forward by sending information to the clerk-treasurer for her to distribute. He also informed them of updates on financials, changes in recycling trends and household hazard waste.

The bids for trash, biweekly recycling and biosolid disposal were opened. The bid tab is filed with the minutes. Will Groves, Jr. made a motion to take the bids under advisement. Randy Lemert seconded the motion. All voted to approve.

Town Marshal Jim Andrews stated there was no update from the Walkerton Town Court regarding contract for ordinance violation due to the hospitalization of their town attorney.

Tom England made a motion to purchase the 2020 NLPD Ford SUV for $46,841.00. Will Groves, Jr. seconded the motion. All voted to approve.

There was no utility report.

The clerk-treasurer report included general insurance applications with the help of Town Marshal Andrews and Utilities Manager Skip Davidson. One application requested updated NLPD SOP that has not been officially adopted after town marshal change. I changed the NLPD responses to in progress. Vicki Kitchen stated there was a shortage for the 2020 NLPD SUV. There is $5,355 in the 2018 budget and $25,000 in the 2019 budget. The balance will need to be financed.

St. Joseph County Area Plan Commission needs an appointee to serve on their board. Richard Warner was suggested. Gerry Brown will contact him.

Gerry Brown would like to add a Town Council Assignment for Business Development to the resolution.

The 2019 Budget Ordinance #2018-08 was presented for approval. Will Groves, Jr. made a motion to approve. Tom England seconded the motion. All voted to approve.

The Joe Combes Memorial Fitness Trail survey on the Town’s website had seven completed surveys. The town council discussed the fitness equipment and its budget. The town council will encumber funds into the 2019 budget for construction before the last meeting of the year.

WPA Phase II Historic Preservation Grant was filed on October 5, 2018 for the Town Park.

JRayl status of the fence and electrical movement was discussed. Jrayl has removed the fence so the electric can be moved. NIPSCO engineering has contacted Skip regarding moving the electric.

The Stellar OCRA release of funds has been received. The pre-construction meeting is October 17, 2018 at 10:30 A.M.

INDOT has approved the new scope of the stellar funds to rename the trail Stellar Trail and to connect Tamarack Trail and School Trail. Hopefully with additional funds from outside sources a trail to Potato Creek State Park can still become a reality. The Town just doesn’t have the $3,000,000 for funds outside the stellar grant without the Bicentennial Inn buying the right of way for the utilities.

North Liberty Senior Housing Phase I was discussed regarding HVAC still not working properly. The same survey that was used in the past was sent to the residents. All the original tenants still live there. The town attorney will send a letter.

Problem properties were briefly discussed.

With no further business before the North Liberty Town Council, Matt Peterson made a motion to adjourn at 7:48 P.M. Randy Lemert seconded the motion. The vote was unanimous.

The meeting was reopened by a motion by Will Groves, Jr. Randy Lemert seconded the motion. All voted to approve.

The date of the minutes that Gerry Brown was referring to in the consent agenda was a different date and had already approved. Will Groves, Jr. made a motion to approve the October 1, 2018 Minutes. Matt Peterson seconded the motion. All voted to approve.

The meeting was then adjourned.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attest:

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Vicki L. Kitchen, Clerk-Treasurer