**North Liberty Town Council Minutes – August 6, 2018**

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown led the Pledge of Allegiance and Matt Peterson gave the Innvocation. Gerry Brown called the meeting to order at 7:00 P.M.

Will Groves, Jr., Matt Peterson, Randy Lemert, and Tom England Council Members, Town Attorney Pat Primmer, Town Marshal Jim Andrews, Utilities Manager Skip Davidson, Brian Smith DLZ, and Vicki Kitchen Clerk-Treasurer were in attendance. There were fifteen citizens present.

Matt Peterson made a motion to approve the consent agenda which included July 2, 2018 and July 30, 2018 Town Council Minutes, Resolution #2018-13 Fund Transfer, June 4, 2018 Park Board Minutes and the vouchers were presented for approval. Randy Lemert seconded the motion. All voted to approve.

Mike S. spoke negatively regarding incidents regarding NLPD. He handed out a piece of paper to the town council members BestofNorthLiberty.com that they will be reporting and other documentation.

Kiel Stone stated he was in town doing a first amendment audit.

Rick Hummer spoke in opposition of the previous public statements.

Skip Davidson the well work would be done the end of this week or early next week.

Vicki Kitchen stated the North Liberty Community Building Association is replacing three HVAC units in the North Liberty Community Building. 1st Source Foundation Grant and William and Mary Hartman donation will be used for the improvements. The North Liberty Community Building Association is filing for a commercial loan for any plastering or repairs that need to be made. If they are unable to secure funding they may come to the Town for a loan.

The Joe Combes Memorial Fitness Trail station may have stations on Tamarack Trail and at the Town Park. A survey will be developed for consideration of the residents.

Tamarack Trail ribbon cutting was prior to tonight’s meeting. Angie Bland suggested a bench along the trail.

No written approval for 104 N. Jefferson Street regarding access for appraisals to be obtained has been received.

JRayl has hired an electrician to begin the work for the fence removal. The paperwork has been sent to corporate for approval. An Improvement Location Permit has not been issued by the Town of North Liberty for the electrical work.

The cover sheets for the Stellar OCRA Façade and Downtown Improvements cover sheets were signed for the rebid.

Brian Smith, DLZ, presented an engineering recommendation letter for the North Liberty Stellar Downtown Revitalization to rebid the project.

Brian Smith gave a map with a suggested route for Potato Creek Trail based on previous Town Council suggestions. Discussion followed. Other alternatives were discussed. Brian Smith will update the map. A route decision will be made at the August 20, 2018 work session.

Paving and sidewalk programs were briefly discussed.

Problem property 308 W. Maple was discussed. A conversation with the property owner by Gerry Brown, will be followed up with a confirming letter.

Walter Feitz gave an update on his property at 811 S. State St. A recent storm took down the barn. The fence is being worked on. The storage containers are on site.

Discussion of trash, sludge, and recycling for 2019 was discussed. Vicki Kitchen will draft the bids to include all three services for the next meeting.

Vicki Kitchen proposed Town of North Liberty website changes to include updating the business list, adding the Freedon of Information form, color contrast url, adding pictures to the Stellar tab, and clarifying the council meeting to include the word business to one day in advance to be added to the agenda. The town council concurred.\

Vicki Kitchen informed the town council that the St. Joseph County Highway garage is moving to Lakeville. The Town may want to consider annexation to the highway garage. Discussion followed. Skip Davidson confirmed a lift station would be required for wastewater services for the annexation. The water utility is already extended to the properties to the south including the St. Joseph County Highway Department.

The DLZ utility study for extending utilities to Potato Creek State Park was discussed. The two proposals will be sent to the DNR in Indianapolis for their comment.

Kaser Realty extension agreements for the two North Liberty Industrial Park lots were presented for renewal. Will Groves, Jr. made a motion to extend the agreements with Kaser Realty for six months. Matt Peterson seconded the motion. All voted to approve.

Robert Loucks stated he has a black dust at his residence at 29208 Quinn Road. He believes the black dust is coming from Liberty Tire. The town council requested a sample of the dust be delivered to the clerk’s office. He stated he has a sample in his vehicle.

With no further business before the North Liberty Town Council, Matt Peterson made a motion to adjourn at 7:47 P.M. Will Groves, Jr. seconded the motion. The vote was unanimous.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attest:

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Vicki L. Kitchen, Clerk-Treasurer