

## North Liberty Town Council Minutes – February 19, 2014

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. President Gerry Brown called the meeting to order at 7:01 P.M. He led the Pledge of Allegiance. Council Member Richard Warner gave the Invocation.

Will Groves, Jr., Brett Voreis, and Matthew Peterson Council Members and Vicki Kitchen Clerk-Treasurer were in attendance. Town Attorney Peddycord was not in attendance. There were three citizens in attendance and no representation from the press.

Will Groves, Jr. made a motion to approve the consent agenda including February 5, 2014 Minutes, Resolution #2014-03 Voiding Two Year Outstanding Checks and vouchers. Brett Voreis seconded the motion. All voted to approve.

Walkerton Principal Tim Davis informed the Town Council that John Glenn School Corporation has completed a letter of intent with Department of Homeland Security Grant for a School Resource Officer. The grant is due March 10, 2014. It is a matching grant for \$50,000.00. The grant is for school year 2014/2015. John Glenn School Corporation will contribute \$25,000.00 and the school corporation wants the Town of Walkerton and Town of North Liberty to contribute \$15,000.00 each. The grant can be applied for every year. The John Glenn School Corporation wants to form a committee and they asked if a town council member would want to be included. The town council concurred Gerry Brown should represent the Town of North Liberty. The town marshals from both towns would also be on the committee. The Walkerton Town Council has not yet been informed about this venture. The resource officer is dependant on receiving the grant. The officer would report to the Walkerton Police Department.

Lonnie Jimerson presented a final site plan for 305 W. Maple Avenue. The site plan was reviewed and discussed by the town council. Richard Warner will discuss the fence height with Area Plan Commission. The town council stated asphalt or concrete parking lot would be acceptable. Lonnie Jimerson asked to open the business and an extension of time to complete all the landscaping and parking lot surfacing. Attorney Peddycord will be at the March 5, 2014 meeting. The rezoning ordinance could be signed at the March 5, 2014 meeting.

The town council discussed a temporary winter trickling credit due to the issuance by the Town utilities manger to let water trickle due to the extreme cold temperatures. Vicki Kitchen provided the reading comparison report for the January meter readings to the February readings. The clerk-treasurer has discussed with State Board of Accounts, Umbaugh, Town Attorney Peddycord and the software company. Richard Warner made a motion to approve Resolution #2014-04 to allow a two month sewer comparison for winter trickling credit for the March 1, 2014 utility bill. Brett Voreis seconded the motion. All in favor none opposed.

A social media and talking to press policy was discussed. The North Liberty Police SOP will be reviewed to see if SOP includes the press representation.

The Park WPA Historic Preservation Restoration bids were discussed. Gerry Brown stated he was in favor of cashing the bid bond from Mr. Birkey dba J & J due to the added expense of readvertising, printing and legal costs for the low bidder withdrawing his bid. Richard Warner made a motion. Will Groves, Jr. seconded the motion. All voted to approve.

Vicki Kitchen reported State Board of Accounts has been auditing 2011 and 2012 and Umbaugh working on the rate study using accounting records from 2011-2013. The software change in 2011 was an epic failure. The reports are not matching to each other summary versus detail.

Umbaugh is working on a recommendation on funding the wastewater improvements. The Water Bond & Interest Fund account balance is being analyzed. Umbaugh is calculating the inclusion of the hydrant rental on the utility bills instead of property tax funded. A flat rate stormwater utility is being proposed.

Kenna is working on a grant application with OCRA for the wastewater improvements. OCRA has changed the borrowing limit. It is based on sewer rates.

One appraisal for the West Center slaughter house property has been received. The other appraiser has passed. The information will be sent to another appraiser on the list provided by Jason Kaser.

Gerry Brown signed the OCRA Comprehensive Planning Grant for \$40,000.00 with a \$4,500.00 match.

The frozen fill line at the fire station was discussed. No resolution.

The tree ordinance is a priority.

Brett Voreis submitted his 2014 Conflict of Interest and it was approved at the January 22, 2014 meeting, however it was not signed. The town council signed Brett Voreis 2014 Conflict of Interest to be filed with the Circuit Court and the State Board of Accounts.

With no further business before the North Liberty Town Council, Will Groves, Jr. made a motion to adjourn at 8:00. Richard Warner seconded the motion. The vote was unanimous.

Vicki L. Kitchen, Clerk-Treasurer

