

## North Liberty Town Council Minutes – July 16, 2014

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown called the meeting to order at 7:01 P.M. He led the Pledge of Allegiance. Richard Warner gave the Invocation.

Will Groves, Jr., and Matthew Peterson, Council Members, Town Marshal Michael Sawdon, and Vicki Kitchen Clerk-Treasurer were in attendance. Council Member Brett Voreis was not in attendance. Attorney Peddycord arrived at 8:00 P.M. There were two citizens present and no representation from the press.

Will Groves, Jr. made a motion to approve the consent agenda including July 2, 2014 Town Council Minutes and June 2, 2014 Park Board Minutes, Fund Transfer Resolution #2014-09, Resolution #2014-10 1997 Spalding Street Patch for \$250.00 and vouchers. Richard Warner Voreis seconded the motion. All voted to approve.

Jim Sabinas, new owner of 140 N. Main Street, inquired about the site plan he submitted for an Improvement Location Permit. He stated that the back entrance would be receptionist area and the old banquet room would office space. The front space would remain as is for a future resale of the building. He stated that he is not currently renting out the upstairs but he intends to rent the two apartments. The water meter update would require a street cut on Harrison Street and a new water tap. The owner stated he understood all the conditions. The town council concurred to issue the Improvement Location Permit for the interior remodel.

Morris and Karla Gillean sent a letter for the Town's vision for Shamrock Estates.

The box trucks have moved from O'Connor Delivery but the vans remain. Vicki Kitchen reported that Traci O'Connor had inquired about an Improvement Location Permit for a large garage but the zoning issue was still a concern. The clerk-treasurer suggested she might contact Jrayl for leasing an area in the parking lot and possibly the office area. She gave Traci O'Connor the contact information.

There is no update on the Lauderback property.

There is a dumpster at the Feitz property but there has not been a significant improvement.

The POA for Billy Hocker has pulled a demolition permit for the garage at 203 N. Lafayette St.

Attorney John Peddycord approved, prior to the meeting, executing on the INDOT Supplement 2 contract for the extra funding of Safe Routes to School Phase I, the Safe Routes to School Phase II, and the contract for signage change out with St. Joseph County. The town council executed all three contracts.

The setback location of the subdivision sign for Shamrock Estates was discussed. Vicki Kitchen will contact Angela at Area Plan Commission.

The snow plowing claim for 503 W. Pine Street was discussed. Vicki Kitchen notified JMS Insurance of the claim. The insurance agent said without proper documentation the claim would not be submitted. The town council concurred.

Gerry Brown stated a citizen in Tamarack Knolls was still concerned about the parking in Tamarack Knolls. The town council will continue to monitor the parking in the subdivision.

Gerry Brown would like to implement a biweekly or monthly bike ride. Just an informal meeting place and anyone that shows up would participate in the bike ride.

Town Marshal Michael Sawdon requested \$4,072.00 for police radios for the two cars that currently do not have radios. Cops Gears has 800 mh demo radios installed with warranties for \$4,072.00. He met with the clerk-treasurer regarding the budget. Will Groves, Jr. made a motion to purchase the radios from Cops Gear for \$4,072.00. Matthew Peterson seconded the motion. All voted to approve.

The bathhouse at 205 Wrenwood was discussed as the St. Joseph County Building Department had been contacted and the property red tagged. The property owner had contacted the clerk's office prior to the construction of the bathhouse being under 120 square feet. She drafted a letter for the zoning administrator but he was not in attendance for signature.

The 4<sup>th</sup> of July was discussed. The 4<sup>th</sup> of July Committee has not yet met with the clerk-treasurer regarding the current funds. Pam Craft did call and reported the balance in their account on July 14, 2014 was \$4,044.56.

Julie Whtmer, President of the Community Building Association, asked the clerk-treasurer at the fireworks about contacting the Town Council regarding financial help with the Community Building. Julie will be subitting a letter or attending a town council meeting. Discussion followed. One question was how many rentals are from the community. A letter will be sent to the Community Building Association from Gerry Brown.

The town council discussed their options for the letter received from Indiana Brownsfield requesting the payment of \$2,837.00 since the Town did not meet the two year investment requirement. Attorney Peddycord will gather information and advise the town council at the August meeting.

With no further business before the North Liberty Town Council, Will Groves, Jr. made a motion to adjourn at 8:11. Richard Warner seconded the motion. The vote was unanimous.



Vicki L. Kitchen, Clerk-Treasurer