

North Liberty Town Council Minutes – August 5, 2015

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown, President called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance and Council Member Matt Peterson gave the Invocation.

Will Groves, Jr., Brett Voreis, and Tom England Council Members, Town Marshal Michael Sawdon, Attorney John Peddycord, Utilities Manager Skip Davidson, Tony Kenning DLZ and Vicki Kitchen Clerk-Treasurer were in attendance. There were three citizens present. There was no representation from the press.

Will Groves, Jr. made a motion to approve the consent agenda including July 1, 2015 Minutes, June 1 and July 6, 2015 Park Board Minutes, and the vouchers as presented. Brett Voreis seconded the motion. All voted to approve, except Gerry Brown abstained from the July 1, 2015 minutes as he was not in attendance.

Jim Peterson inquired about any update on School Trail. The town council informed him they were waiting on information from DLZ regarding the feasibility of re-locating School Trail.

Tony Kenning and Skip Davidson explained Wastewater Improvement Change Order # 1, adding the step screen and concrete channel for \$126,292.25. The change order is in compliance with SRF and OCRA. The new equipment is made in the USA. Attorney Peddycord approved the change order. Will Groves, Jr. made a motion to approve change order #1 in the amount of \$126,292.25. Matt Peterson seconded the motion. All voted to approve.

Tony Kenning presented the Notice of Award for Ottenweller Construction for the water plant modifications for \$95,300.00. Will Groves, Jr. made a motion to issue the Notice of Award to Ottenweller Construction for \$95,300.00. Tom England seconded the motion. All voted to approve.

Tony Kenning had forwarded the Ottenweller Construction contract for the water plant modifications. Attorney Peddycord reviewed and approved the contract. Will Groves, Jr. made a motion to execute the Ottenweller Construction contract for \$95,300.00. Matt Peterson seconded the motion. All voted to approve.

Renee Allsop was in attendance for the sidewalk bids. Gerry Brown informed her that Allsop Excavating was the successful bidder on the 50/50 sidewalk program.

John McCaffery requested to be put on the agenda; however he was not in attendance. He told Jackie he wanted a drain like the drain in front of Rich Warner's house on Sylvia Drive.

Town Marshal Michael Sawdon submitted the Monthly Police Reports. A copy is filed with the minutes. He reported the Town now owns a climbing wall for Town events. Town

Marshal Sawdon also reported he was going to look at a 2008 White Impala with 78,000 miles at Grissom Air Force Base. If the vehicle is what h has been toldthe 2010 will be retired.

Skip Davidson stated water plant service pumps have been disassembled and found the pump housing has excess wear and corrosion. Ortman Drilling & Water Servicesrecommend a new pump assembly, the cost for the new high service pump and installation is \$6,789.00 (\$3039.00 more than the original estimate. Will Groves, Jr. made a motion to purchase the new high service pump and installation for \$6,789.00. Brett Voreis seconded the motion. All voted to approve.

Skip Davidson met with Walsh and Kelly regarding a quote regarding the completion of curbs and sidewalks in Tamarack Knolls. The water and wastewastewater lines are installed. He did not receive the quote back so the town council could review lowering the bond of John Boettcher Sewer and Excavating. Tamarack Knolls bond was tabled until the August work session.

Problem properties were discussed. Attorney John Peddycord will draft the Notice of Order as defined in the North Liberty Unsafe Building Ordinance for Jerry Hardman Lot 950 Industrial Parkway, Thomas Murray at 110 E. Rupel Avenue, and William Ringle aka Liberty Motors at 407 S. State Street. Attorney Peddycord will contact the St. Joseph County Building Department regarding the condition of 110 E. Rupel St and Lot 7 in the Industrial Park. The time line for clean-up and construction provided by the owner of lot 7 in the Industrial Park has expired. The police department has taken new pictures of Lot 7. The clerk-treasurer will research the ownership of 407 S. State Street and 1103 Taylors Way. The clerk-treasurer will contact the bank again regarding the pool and fencing at 406 N. Main Street. 412 W. Maple Avenue needs to be watched for cleanup after the fire. 208 E. Center Street needs to be added to the list of problem properties.

The Town Council the improvement of the condition of State Street in regards to Liberty Tire. The Town Council concurred that their efforts need to be expanded a little farther north. Tom England will follow up with his contact.

Attorney John Peddycord received a request from the Liberty Township counsel regarding the requirement for screening and sidewalk. Discussion followed. The Town Council concurred a sidewalk was still required. The township can take advantage of the 50/50 sidewalk Town Council is requesting a determination on the screening from St. Joseph County Area Plan Commission for the new emergency facility. The final site plan will be reviewed to determine the outcome of the sidewalk along South Street.

A list of interested parties for the 50/50 curb and sidewalk will be contacted regard their sidewalk and curb. The low bidder is Allsop Excavating.

Pam Craft submitted a paid invoice for sidewalk at 207 S. Maple Street for \$1,000.00. She would like it considered for the 50/50 program. Donna Gouker submitted a quote for the sidewalk at 106 S. Lafayette. The estimate received from Allsop Excavating was less than her quote so sh would be eligible for reimbursement of \$875.00 when the sidewalk is completed by her contractor if approved. Brett Voreis made a motion to approve reimbursement for the 50/50 sidewalk program for Pam Craft for \$500.00 and \$875.00 for Donna Gouker. Tom England seconded the motion. All voted to approve.

Matt Peterson will submit a list of trees and stumps for removal.

The Stellar Strategic Investment Plan was submitted on June 30, 2015. The announcement will be at the state fair On August 17, 2015.

There were no questions regarding the INDOT School Trail and Tamarack Progress Reports.

The wastewater project is going okay.

Condition of the chamber signs was discussed. Tom England has received designs of new signage. Thomas England will be advised to contact Tom Fair regarding the North Liberty Area Chamber of Commerce regarding new signs.

Schuell Fence quotes were discussed. Skip says he needs clarification from Schuell regarding the wastewater plant fence quote. He will contact them. The wastewater fence tree damage for \$475.00 and the water plant fence for \$3,382.00 Skip would like to be approved tonight. Will Groves, Jr. made a motion to approve Schuell Fence quote for the water plant at \$3,382.00 and \$475.00 tree damage at the wastewater plant. Matthew Peterson seconded the motion. All voted to approve. The semi trailer at the water plant filled with old Christmas decorations needs to be cleaned out and removed for the fence installation. The semi trailer is believed to belong to Liberty Township Fire Department. Bryan Albright will be contacted in regards to ownership and removal.

Vicki Kitchen reported that she was meeting with Skip Davidson and Mike Sawdon regarding 2016 Budgets. She also requested for 2016 to have mileage reimbursement at the federal rate instead of the state rate. The Town Council concurred.

With no further business before the North Liberty Town Council, Will Groves, Jr. made a motion to adjourn at 8:25. Tom England seconded the motion. The vote was unanimous.



Vicki L. Kitchen, Clerk-Treasurer