

North Liberty Town Council Minutes – December 3, 2014

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown called the meeting to order at 7:01 P.M. He led the Pledge of Allegiance. Richard Warner gave the Invocation.

Will Groves, Jr., Brett Voreis, and Matt Peterson Town Council Members, Town Marshal Michael Sawdon, Attorney Peddycord and Vicki Kitchen Clerk-Treasurer were in attendance. Utilities Manager Skip Davidson was not in attendance. There were fourteen citizens present and no representation from the press.

Richard Warner made a motion to approve the consent agenda including November 19, 2014 Town Council Minutes, Increase Cash Change Fund Resolution #2014-15 and vouchers. Will Groves, Jr. seconded the motion. All voted to approve.

Gerry Brown read the letter from the North Liberty Community Building Association, Inc. for the resurfacing of the parking lot. A copy is filed with the minutes.

Senator Jim Arnold gave an update on the summer study sessions and what he anticipated what would come up in the legislative session. The legislative session will be from January 6, 2014 – April 30, 2014.

Terry Burnworth, President of Pyramid Architecture/Engineering & Construction Administration, Inc. distributed a response letter to the town council for the Town's concerns regarding the Liberty Township Emergency Facility. Discussion followed regarding parking spaces paved and gravel, no sprinkler system, 2" water meter – may change for overhead filling of trucks, 2" backflow preventer, NFPA standards for trucks to be parked nose out, floor drains, 10/22/2014 St. Joseph County Drainage approved on October 22, 2014 and November 17, 2014 construction plans approved by State of Indiana and tap fees. There was a council table discussion between Gerry Brown, Sara Williams, and Terry Burnworth. Improvement Location Permits will have to be pulled by each contractor for the construction that requires building permits. The anticipated construction completion is July 2015. Brett Voreis made a motion to approve the revised final site plan. Matthew Peterson seconded the motion. All voted to approve. Once the tap fees are paid Improvement Location Permits can be issued.

Karen Peterson stated that the tire shreds with wires from Liberty Tire are a continuing problem and situation getting worse. Discussion followed. Town Marshal Michael Sawdon will stop at Liberty Tire to discuss with the management. Attorney Peddycord asked the clerk-treasurer to contact Indiana Association of Cities and Towns regarding tarped-loads in other communities.

Jim Sabinas asked about how town ordinances are passed. Attorney Peddycord explained the procedure. Jim Sabinas had a comment regarding Ordinance #2014-08 in the November 5, 2014 Minutes.

Sara Williams, President of the North Liberty Area Chamber of Commerce, inquired about the residential illegal use of the red house in the center of downtown and the building used

as a warehouse downtown. Attorney Peddycord and clerk-treasurer will check the Central Business District zoning in the North Liberty Town Code.

Sara Williams also proposed an interest in an intern partnership with the chamber and the Town. The Town expressed an interest. This will be discussed further at a later date.

Pete Seal inquired the Town's intended use for the current fire station when the new fire station is completed. The Town has not decided at this time.

A salary ordinance amendment was drafted after the discussion from the November 19, 2014 meeting. Richard Warner made a motion to approve Ordinance #2014-10 AN ORDINANCE AMENDING SEMI SKILLED PART-TIME HELP ESTABLISHED ON ORDINANCE #2014-14 BEGINNING WITH PAY PERIOD 25. Will Groves, Jr. seconded the motion. All voted to approve.

Town Marshal Michael Sawdon previously e-mailed the November Police Report. A copy is filed with the minutes. Town Marshal Michael Sawdon reported Christmas with a Cop will be December 20, 2014.

Vicki Kitchen gave the grant update. INDOT Phase I of SRTS – Vaughn Eastburn's sidewalk and driveway approach were removed and replaced. North Liberty Comprehensive Plan is on the agenda for the December 16, 2014 St. Joseph county Area Plan Commission agenda for their approval. The Comprehensive Plan will be approved at the January 7, 2015 meeting and submitted to OCRA by the January 20, 2015 grant deadline.

The 2015 wage ordinances were discussed. The 2015 wage ordinances will have some positions with a range of pay for positions. The individual wages will be set by the department head, department liaison, town council president and the clerk-treasurer.

The invoice from Brown Equipment was presented to the Town Council for \$5,247.75. The town council approved not to exceed \$5,000 at the September 3, 2014 meeting. Brown Equipment sent an explanation of the extra charges. A copy is filed with the minutes. Richard Warner made a motion to approve the additional \$247.75 for the leaf vac repair. Matt Peterson seconded the motion. All in favor none opposed.

Gerry Brown presented Richard Warner with a gift bag and gift certificate to Texas Roadhouse for his 20 years of service on the North Liberty Town Council.

The year-end meeting will be at 5:00 P.M. on December 30, 2014.

With no further business before the North Liberty Town Council, Richard Warner made a motion to adjourn at 8:25 P.M. Matt Peterson seconded the motion. The vote was unanimous.

Vicki L. Kitchen, Clerk-Treasurer