**North Liberty Town Council Minutes – December 6, 2017**

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown led the Pledge of Allegiance and Matthew Peterson gave the Invocation. He called the meeting to order at 7:02 P.M.

Will Groves, Jr. Tom England, and Joe Combes Council Members, Town Attorney Marcel Lebbin, Town Marshal James Andrews, Utilities Manager Skip Davidson, and Vicki Kitchen Clerk-Treasurer were in attendance. There were five citizens present and no representation from the press.

Joe Combes made a motion to approve the consent agenda which included the November 15, 2017 Minutes, Fund Transfer Resolution #2017-20, 2017 and the vouchers as presented. Will Groves, Jr. seconded the motion. All voted to approve.

Tom McCormick, Sr. asked the town council to check with the St. Joseph County Drainage Board for their input as an option for Potato Creek Trail. He handed out before and after pictures of his property with the railroad.

Gerry Brown opened the public hearing on Additional Appropriation for 249 Public Safety LOIT for $4,300.00. Vicki Kitchen stated it was required for the additional car purchased for the fourth full time officer earlier in the year. There were no public comments. Will Groves, Jr. made a motion to approve Additional Appropriation Ordinance #2017-17. Joseph Combes seconded the motion. All voted to approve.

The public comments portion of the meeting was closed.

Carol Becker curb cut was discussed. The Town of North Liberty does not know if the curb cut was in Carol Becker’s name or Mr. Daughtery, the previous tenant. No quotes were obtained by the Town for this project. It is too late in the year to pour the burb cut and repair the street. This item was closed.

The 2017/2019 CEDIT plan was submitted for approval for the Town to continue to receive CEDIT funds from St. Joseph County. Matt Peterson made a motion to approve the 2017/2019 CEDIT plan. Joe combes seconded the motion. All voted to approve.

Town Marshal Jim Andrews stated the DMRO inventory is complete. The dormant funds to be transferred to become a NLPD equipment fund. Discussion followed. Gerry Brown, Tom England, and Joe Combes were in favor of paying St. Joseph County Humane Society fees out of the Canine Fund. Matt Peterson and will Groves, Jr. were against this decision. A resolution will be drafted for the year end financial meeting.

Skip Davidson stated the Town has not been contacted regarding S & N Airflo aerator equipment dispute. DLZ has written a letter making a few comments on SAPA NPDES permit on behalf of North Liberty Utilities that needs to be signed by Gerry Brown, Town Council President. Will Groves, Jr made a motion for Gerry Brown to execute the letter. Matt Peterson seconded the motion. All voted to approve.

Larry Bunch has provided proof of a water leak from a washer hose that did not go through the sewer. Discussion followed. Will Groves, Jr. made a motion to approve a wastewater credit for a three month average. Matt Peterson seconded the motion. All voted to approve.

The 2018 St. Joseph Humane Society contract required the Town comply with the 2017 St. Joseph County Animal Control Ordinance. Vicki Kitchen has sent the new county ordinance to Town Attorney Marcel Lebbin and Town Marshal James Andrews for their review. Discussion followed. Vicki Kitchen will forward the current animal ordinance to the town council for further review. This matter was tabled.

Current action items brought up by North Liberty Town Council Members were the water fill station, Church of the Brethren sign, Town Christmas tree, and storage unit sign in the town’s right of way.

The $4,500.00 budget for tree removal for the extension of Washington Street was discussed. Vicki Kitchen will contact Matt Ellis, our professional service contractor for a price on tree removal.

With no further business before the North Liberty Town Council, Matt Peterson made a motion to adjourn at 7:40 P.M. Joe Combes seconded the motion. The vote was unanimous.

Vicki L. Kitchen, Clerk-Treasurer