**North Liberty Town Council Minutes – January 21, 2019**

The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown led the Pledge of Allegiance and Matt Peterson gave the Invocation. The meeting was called to order at 7:02 P.M.

Will Groves, Jr., Tom England, and Randy Lemert Council Members, Town Attorney Marcel Lebbin, Town Marshal Jim Andrews, Utilities Manager Skip Davidson, and Vicki Kitchen Clerk-Treasurer were in attendance. There were three citizens present and no representation from the press in attendnace.

Matt Peterson made a motion to approve the consent agenda including the January 7, 2019 Minutes and the vouchers as presented. Will Groves, Jr. seconded the motion. All voted to approve.

Violet Canada was introduced to the town council. She gave her qualifications to be the Area Plan Commission representative for the Town of North Liberty. The North Liberty Town Council expressed their appreciation for her volunteering to represent us at Area Plan Commission.

Town Marshal Jim Andrews deferred to Tom England regarding the DMRO fitness equipment in the basement of the North Liberty Police Station. The DMRO equipment is deteriorating at the NLPD. Tom England and his son are opening Ultimate Fitness on April 1, 2019. He would like to clean up, make necessary repairs and maintenance to the equipment, and relocate the DMRO equipment to the new gym facility. All town employees will be given free membership. If the gym is closed the equipment would be the property of the NLPD. Will Groves, Jr. made a motion to relocate the DMRO fitness equipment from the North Liberty Police Department 116/118 N. Main Street to 602 S. State. All voted to approve except Tom England who abstained.

Town Attorney Marcel Lebbin reported that Abonmarche has quoted doing the survey work for the railroad property at the water plant. Utilities Manager Skip Davidson wants to look at the map for the road access to the south of the water plant. Marcel Lebbin and Skip Davidson will look at the map after the meeting in the Stellar Room. Will Groves, Jr. made a motion to approve paying Abonmarche $5,000.00 for the survey work for the water plant area. Matt Peterson seconded the motion. All voted to approve except Gerry Brown who abstained since he was not in the room at the time of the motion.

On the agenda for the February 4, 2019 Town Council meeting will be 2019 goals and five year goals.

Randy Lemert gave an update on the Inter-local Government Agreement with Walkerton Town Court for processing North Liberty Town Code Violations. Randy Lemert made a motion to approve the Inter-local Government Agreement with the Walkerton Town Court. Tom England seconded the motion. All voted to approve.

Republic Trash Service amended the five year contract requiring all five town council signatures. The town council membes signed the contract.

DLZ Stellar Trail DES 1592436 Contract Supplement # 1 was approved by INDOT and Town Attorney Marcel Lebbin. Will Groves, Jr. made a motion to approve the DLZ Stellar DES 1592436 Contract Supplement # 1. Matt Peterson seconded the motion. All voted to approve.

Vicki Kitchen presented the DLZ worst case scenario shortfall budget for Stellar Trail DES 1592436. The worst case scenario is $582,410.00 budget shortfall. The topographic and environmental work is still under analysis by DLZ. The budget assumes a 30 ft right of way from the beginning to the end of Stellar Trail. The boardwalk length is still being determined. The entire project is still work in process. DLZ and the Town drove the trail area this afternoon. The town recommended moving the trail to the west side of Washington Street on town owned right of way to save right of way acquisitions.

The Stellar Trail budget shortfall will be provided to Umbaugh for the five year capital review.

Gerry Brown signed the INDOT right of way permit for the Stellar Façade properties having awnings in the public right of way.

The DLZ 2019-2021 on call contract was not approved by the town attorney. His recommendations were returned to DLZ.

Tom England submitted a conflict of interest form. Matt Peterson made a motion to approve Tom England’s conflict of interest. Randy Lemert seconded the motion. All voted to approve except Tom England who abstained.

Vicki Kitchen gave an update on the 2018 budget department head meetings. The documents will be forwarded to the town council tomorrow.

The 2018 Budget Encumberances into 2019 were submitted to the town council in their meeting packets. Randy Lemert made a motion to approve the 2018 encumberances. Matt Peterson seconded the motion. All voted to approve. A copy is filed with the minutes.

With no further business before the North Liberty Town Council, Matt Peterson made a motion to adjourn at 7:38 P.M. Randy Lemert seconded the motion. The vote was unanimous.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attest:

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Vicki L. Kitchen, Clerk-Treasurer