**North Liberty Town Council Minutes – July 5, 2022**

The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. The Pledge of Allegiance was recited, and Ben Webb gave the Invocation. President Randy Lemert called the meeting to order at 7:00 P.M.

Town Council Member Tom England, Will Groves, Jr., Utilities Manager Skip Davidson, Town Marshal Matt Wilber, Town Attorney Marcel Lebbin, and Clerk Treasurer Vicki Kitchen, were in attendance. There were three citizens in attendance, Crystal Welsh from Abonmarche, and Amy Rolfes, candidate for county-clerk. There was no representation from the press.

The consent agenda was presented for approval. Gerry Brown made a motion to approve the consent agenda which included the Town Council Minutes for June 20, 2022, Fund Transfer Resolution #2022-11, and the vouchers as presented. Will Groves, Jr. seconded the motion. All voted to approve.

Amy Rolfes, St. Joseph County Clerk candidate introduced herself to the North Liberty Town Council. She is getting out to all the Towns to see what is happening in their communities.

Tyler Tischler introduced himself to the town council. He stated he wants to close the north south alley that runs between102 and 104 W. Rupel St. They are having a problem with neighbors going through the alley and his son plays outside. Tom England made a motion to start the paperwork. Will Groves, Jr. seconded the motion. All voted to approve.

Town Marshal Matt Wilber reported that the 4th of July parade and fireworks had no incidents.

Utilities Manager Skip Davidson stated the Hydro NPDES permit is up for renewal in 2023. He is requesting that DLZ petition IDEM to have the same limits put in their NPDES permit that the Town has in its NPDES permit. The town council concurred.

Skip Davidson had sent out pictures from the resident at 201 S. Jefferson St. He told the resident to attend tonight’s meeting. No discussion.

Salary Ordinance #2022-05 for Braxton Jones in accordance with the Alliance of Rural Water was presented for approval. Ben Webb made a motion to approve Ordinance #2022-05. Will Groves, Jr. seconded the motion. All voted to approve.

Skip Davidson reported the sludge dumpster hauling continues to be a problem. Discussion followed.

DLZ contacted the Town of North Liberty regarding the Shamrock Run retainage, fiber conduit, and completing the project. Discussion followed. The town council concurred to not release the retainage of $21,917.76 at this time. The fiber conduit installation will not be included in the current project.

The Shamrock Run Purchase Agreement 30-day extension was presented for approval. Will Groves, Jr. made a motion to approve the Shamrock Run Purchase Agreement 30-day extension. Ben Webb seconded the motion. All voted to approve.

The Liberty Township Fire Territory bills have been reviewed. The Town recommendation portion is $950.38. Will Groves, Jr. will contact the trustee. He will advise the clerk-treasurer when to issue the check.

A request for Stellar Façade 5% money has been received for Mercedez Rain for ADA Access entry. The request totals $3200.00. The reimbursement requirement for this fund is $1,800.00. Ben Webb made a motion to approve the request for Mercedez Rain for $1,800.00 to PT Builders. Will Groves, Jr. seconded the motion. All voted to approve the motion.

Jeff Schaffer was unable to attend tonight’s meeting, so he emailed an update on the Potato Creek State Park Utilities. His report is filed with the minutes.

Chrystal Welsh, of Abonmarche, was in attendance regarding the North Liberty Comprehensive Plan. She went over a few of the revisions. The North Liberty Comprehensive Plan will be presented to the St. Joseph Area Plan Commission meeting on July 19, 2022.

There were not any North Liberty Community Building items for discussion.

Problem properties a letter has been sent to the zoning administrator. Coordination will be done between the zoning administrator and Town Marshal Matt Wilber for delivery this week.

With no further business before the North Liberty Town Council, Tom England made a motion to adjourn at 6:45 P.M. Gerry Brown seconded the motion. The vote was unanimous.

Signed:

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Attest:

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Vicki L. Kitchen, Clerk-Treasurer