**North Liberty Town Council Minutes – June 21, 2021**

The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. The Pledge of Allegiance was recited, and Ben Webb gave the Invocation. President Randy Lemert called the meeting to order at 6:00 P.M.

Will Groves, Jr. (departed at 6:10), Gerry Brown and Tom England Council Members, Town Attorney Marcel Lebbin, Utilities Manager Skip Davidson, Deputy Clerk-Jackie James, and Vicki Kitchen Clerk-Treasurer; were in attendance. Town Marshal Matt Wilber was not in attendance. There were two citizens in attendance. There was no representation from the press.

Will Groves, Jr. made a motion to approve the consent agenda including the May 10, 2021, Park Board Minutes, Tree Board Minutes of April 27, 2021, and the vouchers as presented. Gerry Brown seconded the motion. All voted to approve.

There was no comment or petitions from citizens.

Community Crossing 2021-2 opens July 5, 2021. The North Liberty Town Council concurred to file a Community Crossings grant application.

Abonmarche provided two contracts for town attorney approval and included in the town council meeting packets. Jeffrey Schaffer gave an overview of the SWIF grant process. His discussion points included Next Levels Trails and this is a regional significant project. The SWIF Grant application is an infrastructure grant due July 15, 2021, with award on August 6, 2021. The contract price is $2,000. The second contract is for $51,000.00 for the Five Year Comprehensive and Five-Year Park Plan. Will Groves, Jr. made a motion to approve. Tom England seconded the motion. Discussion followed. All voted to approve.

Tom England and Ben Webb asked for guidance regarding the vacant lots in Shamrock Run. The items discussed were lot survey pins, value of trees, lot clearing, getting lots back on the tax role, value difference between lots, some lots are not as desirable as other lots, utility revenue, and the value of school and trail access. Town Attorney Marcel stated as long as the appraisal value of $120,000.00 was received by the sale of all the lots the Town of North Liberty would be good.

Gerry Brown received information from eight venues. He read the highlights from the report he provided to the town council. A copy was not provided for the minutes. He will work on organizing into a spreadsheet for the next meeting.

There is no update on the school traffic at Mill and Lafayette Streets.

Skip Davidson reported that Jason Lambright would like to give up the St. Joseph County Area Plan Commission. Discussion followed. Ben Webb said he would take on the position.

Problem properties were not discussed. Ben Webb passed out a draft of a checklist for the town council, clerk-treasurer, and department heads to offer input.

With no further business before the North Liberty Town Council, Tom England made a motion to adjourn. Ben Webb seconded the motion. The vote was unanimous.

Signed:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attest:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vicki L. Kitchen, Clerk-Treasurer