**North Liberty Town Council Minutes – May 17, 2021**

The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. The Pledge of Allegiance was recited, and Ben Webb gave the Invocation. President Randy Lemert called the meeting to order at 6:00 P.M.

Gerry Brown, Will Groves, Jr. (departed at 6:20), Tom England Council Members, Town Attorney Marcel Lebbin, Utilities Manager Skip Davidson, Town Marshal Matt Wilber, and Vicki Kitchen Clerk-Treasurer; were in attendance. There were four citizens in attendance. There was no representation from the press.

Will Groves, Jr. made a motion to approve the consent agenda including the May 3, 2021Town Council Minutes and the vouchers as presented. Gerry Brown seconded the motion. All voted to approve.

Kelly Sutherlin spoke to the Town council regarding the condition of her neighbor’s property. She does not want any problem and there is a visibility issue of pulling out of her driveway due to the vegetation. Will Groves, Jr. told her that the problem would be resolved in 90 days.

Surf Air gave a presentation on the possibility of bringing fiber internet to North Liberty. No capital outlay by the Town would be necessary.

Town Marshal Matt Wilber had nothing to report.

Skip Davidson obtained hourly rates from three companies for the alley milling implementation project. Skip is working on an alley map.

Skip Davidson gave an update on the Advanced Metering Infrastructure Project. The microchip shortage is delaying the shipment of the radios.

The part time employee was briefly discussed. The town council wants to review budget numbers. Skip Davidson talked to the potential employee, and he would like sixteen hours per week.

The damaged curb at Wabash and Main Street was discussed. Skip Davidson will contact Allsop Excavating.

The Meadows water leak has been running since April 25, 2021. Utility locates were requested on May 7, 2021. The leak has still not been repaired. Skip Davidson said the leak is running at five gallons a minute. Town Attorney Marcel Lebbin stated he had contacted the St. Joseph County Health Department. The town council concurred to turn off their water.

Skip Davidson followed up with the property owner at 201 S. Jefferson Street. He stated the property owner understood that it was a paving project.

There was no Community Building Report.

The second appraisal for Shamrock Run has not been received.

The Town received an offer on 305 S. Main Street of $12,000.00. The information was received after the council packets went out, so it was a separate email. Discussion followed. Tom England stated if they split the closing cost to accept the offer. Ben Webb seconded the motion. All voted to approve.

Problem properties were not discussed. Ben Webb wants to create a policy, checklist, and criteria for problem properties. He feels this will streamline the process.

There will be a Memorial Day Ceremony at the War memorial at East Lawn. There will not be a parade.

With no further business before the North Liberty Town Council, Tom England made a motion to adjourn at 6:48 P.M. Ben Webb seconded the motion. The vote was unanimous.

Signed:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attest:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vicki L. Kitchen, Clerk-Treasurer